



Bangladesh University of Business and Technology (BUBT)

*Committed to Academic Excellence*

Plot No. 77-78, Main Road, Rupnagar, Mirpur-2, Dhaka-1216, Bangladesh

Phone: 48036351-3, www.bubt.edu.bd

Ref:

Date:

## **Notice for Pre-Registration Upcoming Summer 2026 Semester**

All students of the MBA/EMBA Program are hereby informed that the **Pre-Registration for the upcoming Summer 2026 Semester** starts from **05 April 2026 to 12 April 2026** through the Annex Portal.

Students are instructed to follow the guidelines below:

- 1. No student will be allowed to register for any major course without completing all foundation and compulsory courses.**
- 2. Course overlapping is strictly prohibited.**
- 3. Maximum 12 Credits**

All students are advised to complete their pre-registration within the specified time and without any delay.

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**Dr. Md. Humayun Kabir**  
Director, MBA Program  
BUBT



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## **Notice**

This is to inform all faculty members associated with the MBA/EMBA Program that the **Marks Entry in the Annex Portal** for the **Mid-Term Examination of the Spring Semester 2026** is to be completed **on or before 09 March 2026**.

All concerned faculty members are requested to ensure that the marks of their respective courses are properly entered into the Annex Portal immediately after the Mid-Term Examination and within the stipulated deadline.

Your cooperation in this regard is highly appreciated.

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**Dr. Md. Humayun Kabir**

Director, MBA Program

BUBT

**Distribution:**

1. Chairman- Department of Management.
2. Chairman- Department of Marketing
3. Chairman- Department of Finance
4. Chairman- Department of Accounting
5. Office Copy.

## **NOTICE**

**Subject: Washroom Usage (Room 607, 5<sup>th</sup> Floor, Building #04, BUBT)**



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This washroom is **reserved for Faculty Members only**. It has been observed that some **male and female students** are using this washroom, which is **not acceptable**. All students are **strictly prohibited** from using this washroom.

Students are advised to use the washrooms on the following floors:

- **Male Students : 4<sup>th</sup> Floor**
- **Female Students : 3<sup>rd</sup> & 6<sup>th</sup> Floor**

Please follow the above instructions strictly.

**(Dr. Md. Humayn Kabir)**

Director

MBA/EMBA Program, BUBT



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## Notice

This is to inform you that the Internship Defense of MBA & EMBA students is scheduled to be held on September 09, 2025 at 04:00pm & 05:00pm.

All supervisors are requested to kindly inform their respective students to attend the defense and to be prepared with their presentation at the scheduled time. It is highly expected that students come to the defense in a formal official dress.

Your kind cooperation in this regard will be highly appreciated.

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**Dr. Md. Humayun Kabir**  
Director, MBA Program  
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### **Distribution:**

1. Chairman- Department of Management.
2. Chairman- Department of Marketing
3. Chairman- Department of Finance
4. Chairman- Department of Accounting
5. All Supervisors
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## **Notice**

All faculty members associated with the MBA/EMBA Program are hereby informed that the Mid-Term Examination of Fall Semester 2025 will commence from September 12, 2025.

Faculty members are requested to prepare and select questions for different courses. Please note that for the 59<sup>th</sup> Intake, there will be options in the question paper, but for the 60<sup>th</sup> Intake, there will be no option.

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**Dr. Md. Humayun Kabir**

Director, MBA Program

BUBT

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## **Notice**

Request for Topics and List of Corporate Leaders for Brainstorming Week – MBA/EMBA Programs.

As part of the preparation for the upcoming Brainstorming Week of the MBA/EMBA Programs, you are kindly requested to provide the **topics** to be discussed and a **list of proposed corporate leaders** who can contribute to the sessions.

Your cooperation in making this event a success is highly appreciated.

**Dr. Md. Humayun Kabir**  
**Director**  
MBA & EMBA Program  
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## **Reminder Notice**

### **Observance of Census Day – Submission of Finalized Enrollment Data (Notice copy attached herewith).**

This is a kind reminder to all faculty members associated with the MBA/EMBA Program that Census Day is approaching. You are cordially requested to submit the finalized enrollment data for your respective courses to the MBA Office by August 13, 2025.

**Submission Venue:** MBA Office, Building 04, Room 602

**Deadline:** August 13, 2025

Your prompt cooperation is essential to ensure accurate student records.

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**Dr. Md. Humayun Kabir**

Director

MBA Program, BUBT

Copy Forwarded for information:

1. Dean, Faculty of Business
2. Chairman, Department of Accounting/ Finance/ Management/ Marketing/  
Economics

**(Please inform respective faculty members accordingly)**

3. Office Copy



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## **Notice**

All faculty members associated with the MBA/EMBA Program are cordially requested to attend an **introductory meeting with the Director of the MBA/EMBA Program** as per the following schedule:

**Date:** Tuesday, April 22, 2025

**Time:** 05:30 PM

**Venue:** Room #601, Building #04

Your presence and punctuality will be highly appreciated.

**Dr. Md. Humayun Kabir**

**Director**

MBA Program, BUBT

**Copy Forwarded for information:**

1. Dean, Faculty of Business & Economics
2. Chairman, Department of Accounting/Finance/Management/Marketing/Economics  
(Please inform respective faculty members accordingly)
3. PS to VC, BUBT
4. PO to Registrar, BUBT
5. Office Copy



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### **Department of Management**

<b>Sl.</b>	<b>Name of Faculty &amp; Designation</b>	<b>Signature</b>
01	<b>Prof. Dr. Sharmina Afrin</b> <i>Professor, Dept. of Management, BUBT</i>	
02	<b>Ms. Farhana Islam</b> <i>Assistant Professor, Dept. of Management, BUBT</i>	
03	<b>Mr. Thawhidul Kabir</b> <i>Assistant Professor, Dept. of Management, BUBT</i>	
04	<b>Ms. Nargis Begum</b> <i>Assistant Professor, Dept. of Management, BUBT</i>	
05	<b>Ms. Dil Afroza</b> <i>Assistant Professor, Dept. of Management, BUBT</i>	
06	<b>Ms. Nusrat Jahan</b> <i>Assistant Professor, Dept. of Management, BUBT</i>	
07	<b>Ms. Tahsina Tabassum</b> <i>Assistant Professor, Dept. of Management, BUBT</i>	
08	<b>Ms Susmita Roy Tumpa</b> <i>Assistant Professor, Dept. of Management, BUBT</i>	

### **Department of Finance**

<b>Sl.</b>	<b>Name of Faculty &amp; Designation</b>	<b>Signature</b>
09		
10	<b>Dr. Md. Zakir Hossain</b> <i>Associate Professor, Dept. of Finance, BUBT</i>	
11	<b>Mr. Md. Parvez Uddin</b> <i>Assistant Professor, Dept. of Finance, BUBT</i>	



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1 2	<b>Mr. Md. Sayeem Bin Hafiz</b> Assistant Professor, Dept. of Finance, BUBT	
1 3	<b>Ms. Reshma Nowreen</b> Assistant Professor, Dept. of Finance, BUBT	
1 4	<b>Mr. Md. Methun Al Mamun</b> Assistant Professor, Dept. of Finance, BUBT	
1 5	<b>MS. Zinat Sultana</b> Assistant Professor, Dept. of Finance, BUBT	

**Department of Marketing**

<i>Sl.</i>	<i>Name of Faculty &amp; Designation</i>	<i>Signature</i>
1 6	<b>Dr. Mohammad Raihanul Hasan</b> Associate Professor & Chairman, Dept. of Marketing	
1 7	<b>Dr. Md. Aslam Uddin</b> Associate Professor, Dept. of Marketing, BUBT	
	<b>Mr. Omar Faruk Ansari</b> Assistant Professor, Dept. of Marketing, BUBT	

**Department of Accounting**

<i>Sl.</i>	<i>Name of Faculty &amp; Designation</i>	
18	<b>Prof. Dr. Syed Masud Husain</b> Dean, Faculty of Business, BUBT	
19	<b>Dr. Kazi Naeema Binte Faruky</b> Associate Professor, Dept. of Accounting, BUBT	
20	<b>Mr. Md. Tanim-Ul-Islam</b> Assistant Professor Dept. of Accounting, BUBT	



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21	<b><i>Ms. Sharmin Akther</i></b> <i>Assistant Professor</i>  <i>Dept. of Accounting, BUBT</i>	
22	<b><i>Mr. Md. Moslah Uddin</i></b> <i>Assistant Professor</i>  <i>Dept. of Accounting, BUBT</i>	

**Department of Economics**

<b><i>Sl.</i></b>	<b><i>Name of Faculty &amp; Designation</i></b>	<b><i>Signature</i></b>
23	<b><i>Dr. Md. Mahmudul Hassan</i></b> <i>Associate Professor, Dept. of</i> <i>Economics, BUBT</i>	



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